



3025 Highland Parkway, Suite 350  
Downers Grove, IL 60515  
Phone: (630) 570-0737 Fax: (630) 570-0737  
[www.InvenTrustproperties.com](http://www.InvenTrustproperties.com)

December 2, 2017

SHOPS OF GALLERIA  
12823 Shops Parkway  
Bee Cave, TX 78738  
PLATE BY DZINTRA

To Whom it may concern:

Landlord has reviewed and approved tenants request to add awnings to the exterior of the building at the premise listed above. Tenant may proceed with Tenant's work under the following conditions:

- All work shall be completed in accordance with these plans and all lease requirements provided, however, that in the event of any conflict the lease shall govern.
- If applicable, tenant's plans shall conform to landlord plans and specifications.
- The Tenant is responsible for submitting these final drawings to obtain all local building permits and applicable licenses prior to the commencement of any work. Copies of these approved documents/letters for necessary approvals must be submitted to the Landlord for record keeping.
- Landlord's approval is in no way a representation that the drawings conform with applicable laws, building codes or standards of design, such being Tenant's responsibility.
- A separate submission and approval is required for the sign fabricators shop drawings. Please submit signage plans within 5 days if this has not already been done. Installation of the sign is prohibited without Landlord's approval of the sign fabricators shop drawings.
- Landlord has final right of approval and acceptance of Tenant's work.
- Landlord reserves the right to request revisions in the event actual field conditions make such revisions necessary and advise able.

Should you have any questions, please contact me using my information below.

Sincerely,

*Maureen E. Sharpe*

Maureen Sharpe  
Tenant Coordination Manager  
Direct phone: 630.570.0737  
Email: [maureen.sharpe@InvenTrustPM.com](mailto:maureen.sharpe@InvenTrustPM.com)