



BEE CAVE
TEXAS

AGENDA

Regular Meeting

BEE CAVE DEVELOPMENT BOARD

Tuesday, October 22, 2024

4:30 PM, City Hall

4000 Galleria Parkway

Bee Cave, Texas 78738-3104

THE CITY OF BEE CAVE DEVELOPMENT BOARD MEETINGS ARE AVAILABLE TO ALL PERSONS REGARDLESS OF DISABILITY. IF YOU REQUIRE SPECIAL ASSISTANCE, PLEASE CONTACT THE CITY SECRETARY OFFICE AT (512) 767-6641 AT LEAST 48 HOURS IN ADVANCE OF THE MEETING. THANK YOU.

A quorum of the Planning and Zoning Commission and/or City Council may be in attendance at the Meeting. No action will be taken by the Commission or Council.

1. Call meeting to order
2. Roll Call
3. Pledge of Allegiance.
4. Administer Oaths of Office.
5. Consent Agenda
All Consent Agenda items listed are considered to be routine by the Board and will be enacted in one motion. There will be no separate discussion of these items unless a Board member requests in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public view.
 - A. Consider approval of the minutes of the Regular Session conducted on August 27, 2024.
6. Discuss and consider action on the selection of a President, Vice President and Secretary to the Bee Cave Development Board.

7. Discuss Strategic Plan and associated timeline.
8. Discussion regarding administrative items, future meeting times and dates.
9. Adjournment

The Board may go into closed session at any time when permitted by Chapters 418 or 551, Texas Government Code, or Section 321.3022 of the Texas Tax Code. Before going into closed session a quorum of the Board must be present, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551 or 418, Texas Government Code, or Section 321.3022 of the Texas Tax Code authorizing the closed session.



*Economic Development Board Meeting
10/22/2024
Agenda Item Transmittal*

Agenda Item: 5.
Agenda Title: Consent Agenda
Board Action: Consider approval
Department: Administration
Staff Contact: Jo Ann Touchstone, City Secretary

1. INTRODUCTION/PURPOSE

2. DESCRIPTION/JUSTIFICATION

a) Background

b) Issues and Analysis

3. FINANCIAL/BUDGET

Amount Requested	Fund/Account No.
Cert. Obligation	GO Funds
Other source	Grant title
Addtl tracking info	

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

ATTACHMENTS:

Description	Type
<input type="checkbox"/> August 27, 2024 EDC Draft Minutes	Backup Material



MINUTES
Regular Meeting
Bee Cave Development Corporation
Tuesday, August 27, 2024
4:00 P.M., City Hall
4000 Galleria Parkway
Bee Cave, Texas 78738-3104

THE BEE CAVE DEVELOPMENT CORPORATION MEETINGS ARE AVAILABLE TO ALL PERSONS REGARDLESS OF DISABILITY. IF YOU REQUIRE SPECIAL ASSISTANCE, PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (512) 767-6641 AT LEAST 48 HOURS IN ADVANCE OF THE MEETING. THANK YOU.

A quorum of the Planning and Zoning Commission and/or City Council may be in attendance at the Meeting. No action will be taken by the Commission or Council.

A recording of this meeting will be available to the public on the City's website.

1. Call meeting to order – With a quorum present, the special meeting of the Bee Cave Development Board was called to order by President Gormley at 4:04 p.m. on Tuesday, August 27, 2024.
2. Roll Call.

Present:

Quinn Gormley, President
Tony Lockridge, Secretary
Christy Black, Director
Kevin Hight, Director
Victoria Winburne, Director
John Dashtara, Director

Absent:

Christian Alvarado, Director

City Staff:

Julie Oakley, City Manager
Carly Pearson, Director of Planning and Development
Dori Kelley, Business Relations and Development Manager

Ryan Henry, City Attorney
Jo Ann Touchstone, City Secretary
Crystal Cotti, Public Information Officer
Anna Jensen, Administrative Coordinator

3. Pledge of Allegiance.
4. Consent Agenda
 - a. Consider approval of the minutes of the Regular Session conducted on July 9, 2024 – Board member Winburne moved to approve the consent agenda. Board member Hight seconded and the motion passed unanimously.
5. Discuss and take possible action on date for the Strategic Plan Workshop – no action taken.
6. Discuss and consider action on Resolution No. 2024-08 approving an amendment to contract between Opportunity Strategies, LLC and the Bee Cave Development Corporation – No action taken.
7. Update from Business Relations and Development Manager regarding projects, planning and development, and general operations – update presented by Dori Kelley, Business Relations and Development Manager.
8. Open Executive Session – Convened to executive session under section 551.087 and 551.071 at 4:16 p.m.
 - a. Pursuant to Texas Government Code Section 551.087 Discussion regarding BCDC and the expansion of a corporate headquarters of a specific company to relocate within Bee Cave
9. Close Executive Session
10. Open Regular Meeting – Open session reconvened at 5:34 p.m
11. Consider action, if any, on Executive Session – No action was taken in executive session. Board member Hight moved to direct staff to continue to report to board on next steps and possibilities that may apply to this type of company retention. Board member Black seconded and the motion passed unanimously.
12. Discussion regarding administrative items, future meeting times and dates – Next meeting is September 24, 2024.
13. Adjournment – Meeting adjourned at 5:37 p.m.

The Board may go into closed session at any time when permitted by Chapters 418 or 551, Texas Government Code, or Section 321.3022 of the Texas Tax Code. Before going into

closed session a quorum of the Board must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551 or 418, Texas Government Code, or Section 321.3022 of the Texas Tax Code authorizing the closed session.

PASSED AND APPROVED THIS ____ DAY OF _____, 2024.

President

ATTEST:

Jo Ann Touchstone, City Secretary



***Economic Development Board Meeting
10/22/2024
Agenda Item Transmittal***

Agenda Item: 6.

Agenda Title: Discuss and consider action on the selection of a President, Vice President and Secretary to the Bee Cave Development Board.

Board Action: Discuss and consider action

Department: City Secretary

Staff Contact: Jo Ann Touchstone, City Secretary

1. INTRODUCTION/PURPOSE

The Bee Cave Development Corporation by-laws state the following: ARTICLE IV, OFFICERS, Section 1. Officers: Term.

The Board shall appoint a president, vice- president and secretary at its first regular meeting of the year. These officers shall serve in their respective offices for a term of one (1) year. One person may hold more than one office, except the president who may not hold other officer positions on the Board.

2. DESCRIPTION/JUSTIFICATION

a) Background

b) Issues and Analysis

3. FINANCIAL/BUDGET

Amount Requested	Fund/Account No.
Cert. Obligation	GO Funds
Other source	Grant title
Addtl tracking info	

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION



*Economic Development Board Meeting
10/22/2024
Agenda Item Transmittal*

Agenda Item: 7.
Agenda Title: Discuss Strategic Plan and associated timeline.
Board Action: Discuss
Department: Planning and Development
Staff Contact: Carly Pearson, Planning and Development Director

1. INTRODUCTION/PURPOSE

2. DESCRIPTION/JUSTIFICATION

a) Background

b) Issues and Analysis

3. FINANCIAL/BUDGET

Amount Requested	Fund/Account No.
Cert. Obligation	GO Funds
Other source	Grant title
Addtl tracking info	

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION



*Economic Development Board Meeting
10/22/2024
Agenda Item Transmittal*

Agenda Item: 8.

Agenda Title: Discussion regarding administrative items, future meeting times and dates.

Board Action: Discuss

Department: City Secretary

Staff Contact: Jo Ann Touchstone, City Secretary

1. INTRODUCTION/PURPOSE

Bee Cave Development Corporation meetings are held the fourth Tuesday of each month at 4:30 p.m. The meeting dates for November and December 2024 fall during the week of the Thanksgiving and Christmas holidays. The Board may discuss scheduling other dates for these meetings. Staff will update the city calendar and ensure meeting room space is available.

2. DESCRIPTION/JUSTIFICATION

a) Background

b) Issues and Analysis

3. FINANCIAL/BUDGET

Amount Requested	Fund/Account No.
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4. TIMELINE CONSIDERATIONS

Meeting dates should be scheduled as soon as possible to accommodate schedules for directors, staff and meeting space.

5. RECOMMENDATION

